



Fees and charges

V3.1

May 2022

The fees below are correct from 1 May 2022. A glossary of terms is available at the end of this document.

NCRQ Safety for Managers

Fees include enrolment, access to the *myNCRQ* online learning platform and other course resources for six months for NCRQ Safety for Managers.

	UK customers		Outside UK
	Inc VAT	Exc VAT	
NCRQ Safety for Managers	£234	£195	£234
<ul style="list-style-type: none"> reinstatement fee 	£82	£68	£82
<ul style="list-style-type: none"> replacement certificate fee 	£15	£15	£15

NCRQ qualifications

Our qualifications are sold as a package that includes course resources, online learning, tuition, support and qualification certification through our partners AIM Qualifications. Fees provide access to the *myNCRQ* online learning platform, tutors and other course resources for:

- eighteen months from the date of enrolment on certificate qualifications or individual units, and
- three years for diploma qualifications.

Full terms and conditions are available on our [website](#).

Suite	Qualification	UK customers		Outside UK
		Inc VAT	Exc VAT	
Health and safety	Level 6 Certificate in Applied Health and Safety Consists of unit HSD1: Principles of Health and Safety.	£594	£495	£594
	<ul style="list-style-type: none"> reinstatement fee retake fee 	£195	£162.50	£195

Suite	Qualification	UK customers		Outside UK
		Inc VAT	Exc VAT	
Health and safety	Level 6 Certificate in Personal Injury Liability Consists of unit HSD2: Personal Injury Liability and Absence Reduction.	£1,020	£850	£1,020
	<ul style="list-style-type: none"> reinstatement fee retake fee 	£195	£162.50	£195
	Level 6 Diploma in Applied Health and Safety Consists of units HSD1, HSD2, and HSD3.	£2,520	£2,100	£2,520
	<ul style="list-style-type: none"> reinstatement and retake are by unit - see the below table 			

Suite	Qualification	UK customers		Outside UK
		Inc VAT	Exc VAT	
Fire	Level 6 Diploma in Fire Risk Assessment	£2,700	£2,250	£2,700
	<ul style="list-style-type: none"> reinstatement fee retake fee 	£945	£787	£945

NCRQ units

Some of our qualifications can be purchased a unit at a time, enabling a progressive approach to your studies.

Suite	Units	UK customers		Outside UK
		Inc VAT	Exc VAT	
Health and safety	Unit HSD1: Principles of Health and Safety	£594	£495	£594
	<ul style="list-style-type: none"> reinstatement fee retake fee 	£195	£162.50	£195

Suite	Units	UK customers		Outside UK
		Inc VAT	Exc VAT	
Health and safety	Unit HSD2: Personal Injury Liability	£1,020	£850	£1,020
	<ul style="list-style-type: none"> reinstatement fee retake fee 	£195	£162.50	£195
	Unit HSD3: Further Workplace Hazards Level 6 Diploma in Applied Health and Safety qualification top up - only available if HSD1 and HSD2 have been awarded.	£1,020	£850	£1,020
	<ul style="list-style-type: none"> reinstatement fee retake fee 	£195	£162.50	£195
	Package price: Unit HSD2: Personal Injury Liability and Unit HSD3: Further Workplace Hazards	£2,040	£1,700	£2,040
	<ul style="list-style-type: none"> reinstatement and retake fees are per unit - see above 			

Other qualification services

	UK customers		Outside UK
	Inc VAT	Exc VAT	
Assignment resubmission fee	£60	£50	£60
Replacement workbook fee - UK postal address	£36	£36	£36
Replacement workbook fee - non-UK postal address	£80	£80	£80
Enquiry about results - review of marking fee	£60	£50	£60
Appeal fee	£150	£125	£150
Replacement certificate fee - UK postal addresses	£25	£25	£25
Replacement certificate fee - non-UK postal addresses	£70	£70	£70

Customers outside the UK are subject to higher fees to cover increased postage and administration costs.

Discounts

Discounts are available for employers purchasing multiple enrolments. [Contact us](#) for further details.

Glossary of terms

qualification	NCRQ qualifications are provided as a package consisting of workbooks, online learning materials, tutor support, assessments, feedback and ultimately the award of a qualification certificate.
unit	Some qualifications are divided into parts called units (you may be more familiar with the word 'module'). For example, the L6 Diploma in Applied Health and Safety consists of three units: HSD1, HSD2 and HSD3.
enrolment	This is the point at which you are registered as a student with NCRQ and are given access to the <i>myNCRQ</i> online learning platform.
reinstatement	Your enrolment can expire if you have taken longer than is expected or permitted within our terms and conditions. You can extend the length of your enrollment by paying the appropriate fee.
assignment	Assignments are the assessment tasks you will complete and we will mark. These are to confirm that you have the required levels of knowledge and understanding to achieve the qualification.
resubmission	The initial payment covers marking your assignment submissions. There are charges for the marking of further submissions in the event that your first submission is unsuccessful. Each qualification's Student Handbook sets out the number of resubmissions that are permitted.
retake	Should you exceed the maximum number of assignment resubmissions you may retake a unit or qualification. This means you will need to re-enrol on the unit, go through the learning process again and submit new assignments for marking. A maximum of two enrolments on each unit is permitted.
enquiry about results - review of marking	If you wish to query or challenge the grade awarded for one of your assignments and have had a tutor consultation you can request a review of marking, as set out in the appeals policy.